

# SILVERSTREAM SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2018

#### School Directory

<b>Ministry Number:</b>	2990
<b>Principal:</b>	Lisa Cavanagh
<b>School Address:</b>	Whitemans Road, Silverstream, Upper Hutt
<b>School Postal Address:</b>	Whitemans Road, Silverstream, Upper Hutt
<b>School Phone:</b>	(04) 528-2596
<b>School Email:</b>	office@silverstream.school.nz

#### Members of the Board of Trustees

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>
Stacey Agnew	Chair Person	Elected
Lisa Cavanagh	Principal	ex Officio
Charles Barker	Parent Rep	Co-opted
Jane Derbyshire	Parent Rep	Co-opted
Rebecca Jonassen	Parent Rep	Elected
Anthony Tebbutt	Parent Rep	Elected
Louise Waiariki	Parent Rep	Elected
Kathy Jordan	Staff Rep	Elected

<b>Accountant / Service Provider:</b>	Chapman Upchurch Limited
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# SILVERSTREAM SCHOOL

Annual Report - For the year ended 31 December 2018

## Index

<b>Page</b>	<b>Statement</b>
	<b>Financial Statements</b>
<u>1</u>	Statement of Responsibility
<u>2</u>	Statement of Comprehensive Revenue and Expense
<u>3</u>	Statement of Changes in Net Assets/Equity
<u>4</u>	Statement of Financial Position
<u>5</u>	Statement of Cash Flows
<u>6 - 10</u>	Statement of Accounting Policies
<u>11 - 19</u>	Notes to the Financial Statements

# Silverstream School

## Statement of Responsibility

For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

Charles Barker

Full Name of Board Chairperson



Signature of Board Chairperson

30/05/2019

Date:

Lisa Cavanagh

Full Name of Principal



Signature of Principal

30/05/2019

Date:

# Silverstream School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Revenue</b>				
Government Grants	2	3,394,692	3,397,427	3,562,665
Locally Raised Funds	3	212,197	218,520	224,633
Interest Earned		15,833	17,500	18,285
		<u>3,622,722</u>	<u>3,633,447</u>	<u>3,805,583</u>
<b>Expenses</b>				
Locally Raised Funds	3	82,244	82,846	89,993
Learning Resources	4	2,339,403	2,362,570	2,610,638
Administration	5	233,456	248,935	242,330
Finance		347	550	273
Property	6	891,473	883,312	789,009
Depreciation	7	82,492	75,350	93,707
Loss on Disposal of Property, Plant and Equipment		577	-	1,472
		<u>3,629,992</u>	<u>3,653,563</u>	<u>3,827,422</u>
<b>Net Surplus / (Deficit) for the year</b>		(7,270)	(20,116)	(21,839)
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>(7,270)</u>	<u>(20,116)</u>	<u>(21,839)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

**Silverstream School****Statement of Changes in Net Assets/Equity**

For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
<b>Balance at 1 January</b>	<u>751,543</u>	<u>751,543</u>	<u>761,025</u>
Total comprehensive revenue and expense for the year	(7,270)	(20,116)	(21,839)
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	11,601	11,601	12,357
<b>Equity at 31 December</b>	<u>755,874</u>	<u>743,028</u>	<u>751,543</u>
Retained Earnings	755,874	743,028	751,543
Reserves	-	-	-
<b>Equity at 31 December</b>	<u>755,874</u>	<u>743,028</u>	<u>751,543</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

**Silverstream School**  
**Statement of Financial Position**  
As at 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	232,294	181,568	174,632
Accounts Receivable	9	130,256	122,000	129,508
GST Receivable		12,069	11,000	10,937
Prepayments		17,638	17,000	20,077
Inventories	10	3,939	4,000	4,338
Investments	11	221,951	205,000	230,441
Funds for Capital Works Projects	16	8,813	-	-
		626,960	540,568	569,933
<b>Current Liabilities</b>				
Accounts Payable	13	217,256	207,000	207,726
Provision for Cyclical Maintenance	14	108,000	108,000	-
Finance Lease Liability - Current Portion	15	13,190	13,000	12,084
Funds held for Capital Works Projects	16	-	-	1,739
		338,446	328,000	221,549
<b>Working Capital Surplus/(Deficit)</b>		288,514	212,568	348,384
<b>Non-current Assets</b>				
Property, Plant and Equipment	12	474,428	537,460	513,810
		474,428	537,460	513,810
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	-	-	96,000
Finance Lease Liability	15	7,068	7,000	14,651
		7,068	7,000	110,651
<b>Net Assets</b>		755,874	743,028	751,543
<b>Equity</b>		755,874	743,028	751,543

The above Statement of Financial Position should be read in conjunction with the accompanying notes

# Silverstream School

## Statement of Cash Flows

For the year ended 31 December 2018

		2018	2018	2017
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
<b>Cash flows from Operating Activities</b>				
Government Grants		733,013	735,068	758,057
Locally Raised Funds		210,465	217,073	230,858
Goods and Services Tax (net)		(1,131)	(63)	(765)
Payments to Employees		(441,474)	(447,511)	(485,522)
Payments to Suppliers		(417,012)	(443,147)	(427,909)
Cyclical Maintenance Payments in the year		-	-	-
Interest Paid		(347)	(550)	(273)
Interest Received		14,776	16,498	19,815
Net cash from / (to) the Operating Activities		98,290	77,368	94,261
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of PPE (and Intangibles)		5,396	(35,315)	-
Purchase of PPE (and Intangibles)		(49,083)	(264,291)	(124,621)
Proceeds from Investments		8,488	25,440	(145,059)
Net cash from / (to) the Investing Activities		(35,199)	(274,166)	(269,680)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		11,601	11,601	12,357
Finance Lease Payments		(6,477)	193,872	7,753
Painting contract payments		-	-	-
Funds Held for Capital Works Projects		(10,553)	(1,739)	(108,215)
Net cash from Financing Activities		(5,429)	203,734	(88,105)
<b>Net increase/(decrease) in cash and cash equivalents</b>		57,662	6,936	(263,524)
Cash and cash equivalents at the beginning of the year	8	174,632	174,632	438,156
<b>Cash and cash equivalents at the end of the year</b>	8	232,294	181,568	174,632

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

# Silverstream School

## Notes to the Financial Statements

### For the year ended 31 December 2018

#### 1. Statement of Accounting Policies

##### **a) Reporting Entity**

Silverstream School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### **b) Basis of Preparation**

###### ***Reporting Period***

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

###### ***Basis of Preparation***

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### ***Financial Reporting Standards Applied***

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

###### ***PBE Accounting Standards Reduced Disclosure Regime***

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### ***Measurement Base***

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### ***Presentation Currency***

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### ***Specific Accounting Policies***

The accounting policies used in the preparation of these financial statements are set out below.

###### ***Critical Accounting Estimates And Assumptions***

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.



#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

#### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

##### *Classification of leases*

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 15.

##### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

#### **c) Revenue Recognition**

##### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

##### **Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

##### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

##### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

#### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

#### **e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

**f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**h) Accounts Receivable**

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

**i) Inventories**

Inventories are consumable items held for sale and comprise of stationery and merchandise. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

**j) Investments**

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

**k) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Leased Assets**

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Motor vehicles	5 years
Textbooks	3 years
Leased assets held under a Finance Lease	4 years
Library resources	12.5% Diminishing value

### **l) Intangible Assets**

#### **Software costs**

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. It's fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

### **m) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **n) Employee Entitlements**

#### **Short-term employee entitlements**

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

### **o) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

**p) Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

**q) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**r) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

**s) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	613,620	619,504	643,558
Teachers' salaries grants	2,018,767	2,019,447	2,232,826
Use of Land and Buildings grants	642,912	642,912	572,798
Resource teachers learning and behaviour grants	21,838	10,000	1,096
Other MoE Grants	97,555	105,564	112,387
	<b>3,394,692</b>	<b>3,397,427</b>	<b>3,562,665</b>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Revenue</b>			
Donations	52,582	55,000	62,890
Activities	46,002	50,600	53,586
Trading	57,961	57,004	58,845
Fundraising	52,735	50,444	44,526
Other Revenue	2,917	5,472	4,786
	<b>212,197</b>	<b>218,520</b>	<b>224,633</b>
<b>Expenses</b>			
Activities	58,048	59,200	66,239
Trading	5,288	5,500	6,852
Fundraising costs	18,908	18,146	16,902
	<b>82,244</b>	<b>82,846</b>	<b>89,993</b>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<b>129,953</b>	<b>135,674</b>	<b>134,640</b>

## 4. Learning Resources

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	56,247	65,847	68,058
Information and communication technology	25,334	29,576	31,527
Library resources	2,729	2,700	2,060
Employee benefits - salaries	2,225,238	2,229,447	2,483,320
Staff development	29,855	35,000	25,673
	<b>2,339,403</b>	<b>2,362,570</b>	<b>2,610,638</b>

## 5. Administration

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	5,578	5,335	5,415
Board of Trustees Fees	2,890	4,000	3,255
Board of Trustees Expenses	11,773	12,800	11,333
Communication	9,700	10,300	8,488
Consumables	31,657	36,150	39,054
Legal Fees	-	500	1,250
Other	9,707	13,200	12,819
Employee Benefits - Salaries	140,432	145,250	140,213
Insurance	11,257	11,400	10,619
Service Providers, Contractors and Consultancy	10,462	10,000	9,884
	<u>233,456</u>	<u>248,935</u>	<u>242,330</u>

## 6. Property

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	31,780	35,000	29,169
Cyclical Maintenance Expense	12,000	12,000	12,000
Heat, Light and Water	23,617	23,500	25,161
Rates	4,408	3,600	3,501
Repairs and Maintenance	61,264	55,000	32,695
Use of Land and Buildings	642,912	642,912	572,798
Security	5,961	5,800	11,369
Employee Benefits - Salaries	109,531	105,500	102,316
	<u>891,473</u>	<u>883,312</u>	<u>789,009</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Depreciation

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Admin Furniture	1,480	1,480	1,453
Buildings	11,436	11,435	10,841
Classroom Equipment	3,583	3,583	5,429
Computer Equipment	30,926	25,083	36,498
Furniture & Fittings	11,930	11,703	11,602
Library Books	2,991	3,242	2,692
Plant & Machinery	7,213	6,634	12,547
Playground	12,191	12,190	11,791
Textbooks	742	-	854
	<u>82,492</u>	<u>75,350</u>	<u>93,707</u>

## 8. Cash and Cash Equivalents

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash on Hand	400	400	400
Bank Current Account	81,516	81,168	174,232
Short-term Bank Deposits	150,378	100,000	-
Cash and cash equivalents for Cash Flow Statement	232,294	181,568	174,632

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

## 9. Accounts Receivable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Receivables	5,786	5,500	4,053
Interest Receivable	2,055	2,000	998
Teacher Salaries Grant Receivable	122,415	114,500	124,457
	130,256	122,000	129,508
Receivables from Exchange Transactions	7,841	7,500	5,051
Receivables from Non-Exchange Transactions	122,415	114,500	124,457
	130,256	122,000	129,508

## 10. Inventories

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Stationery	445	500	648
School Uniforms	3,494	3,500	3,690
	3,939	4,000	4,338

## 11. Investments

The School's investment activities are classified as follows:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Asset			
Short-term Bank Deposits	221,951	205,000	230,441

## 12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2018	\$	\$	\$	\$	\$	\$
Admin Furniture	18,147	-	-	-	(1,480)	16,667
Buildings	111,725	-	-	-	(11,436)	100,289
Classroom Equipment	4,236	-	-	-	(3,583)	653
Computer Equipment	69,334	26,965	(510)	-	(30,926)	64,863
Furniture & Fittings	112,509	8,553	-	-	(11,930)	109,132
Library Books	23,287	5,071	(4,308)	-	(2,991)	21,059
Plant & Machinery	15,397	7,917	(578)	-	(7,213)	15,523
Playground	158,433	-	-	-	(12,191)	146,242
Textbooks	742	-	-	-	(742)	-
<b>Balance at 31 December 2018</b>	<b>513,810</b>	<b>48,506</b>	<b>(5,396)</b>	<b>-</b>	<b>(82,492)</b>	<b>474,428</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2018	\$	\$	\$
Admin Furniture	22,083	(5,416)	16,667
Buildings	209,665	(109,376)	100,289
Classroom Equipment	25,856	(25,203)	653
Computer Equipment	140,907	(76,044)	64,863
Furniture & Fittings	196,370	(87,238)	109,132
Library Books	43,295	(22,236)	21,059
Plant & Machinery	62,495	(46,972)	15,523
Playground	207,107	(60,865)	146,242
Textbooks	4,268	(4,268)	-
<b>Balance at 31 December 2018</b>	<b>912,046</b>	<b>(437,618)</b>	<b>474,428</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Admin Furniture	18,395	1,205	-	-	(1,453)	18,147
Buildings	110,195	12,371	-	-	(10,841)	111,725
Classroom Equipment	9,665	-	-	-	(5,429)	4,236
Computer Equipment	44,997	61,345	(510)	-	(36,498)	69,334
Furniture & Fittings	108,630	15,481	-	-	(11,602)	112,509
Library Books	22,025	9,803	(5,849)	-	(2,692)	23,287
Plant & Machinery	24,156	5,260	(1,472)	-	(12,547)	15,397
Playground	144,710	25,514	-	-	(11,791)	158,433
Textbooks	1,595	-	-	-	(853)	742
<b>Balance at 31 December 2017</b>	<b>484,368</b>	<b>130,979</b>	<b>(7,831)</b>	<b>-</b>	<b>(93,706)</b>	<b>513,810</b>



	<b>Cost or Valuation</b>	<b>Accumulated Depreciation</b>	<b>Net Book Value</b>
<b>2017</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Admin Furniture	22,083	(3,936)	18,147
Buildings	209,665	(97,940)	111,725
Classroom Equipment	27,928	(23,692)	4,236
Computer Equipment	186,676	(117,342)	69,334
Furniture & Fittings	195,269	(82,760)	112,509
Library Books	46,899	(23,612)	23,287
Plant & Machinery	65,577	(50,180)	15,397
Playground	207,107	(48,674)	158,433
Textbooks	4,268	(3,526)	742
<b>Balance at 31 December 2017</b>	<b>965,472</b>	<b>(451,662)</b>	<b>513,810</b>

### 13. Accounts Payable

	<b>2018 Actual \$</b>	<b>2018 Budget (Unaudited) \$</b>	<b>2017 Actual \$</b>
Operating creditors	64,526	63,900	67,642
Accruals	96	100	366
Employee Entitlements - salaries	138,958	129,500	129,994
Employee Entitlements - leave accrual	13,677	13,500	9,724
	<b>217,256</b>	<b>207,000</b>	<b>207,726</b>
Payables for Exchange Transactions	216,141	206,000	205,818
Payables for Non-exchange Transactions - Taxes Payable (PAYE and	1,115	1,000	1,908
Payables for Non-exchange Transactions - Other			
	<b>217,256</b>	<b>207,000</b>	<b>207,726</b>

The carrying value of payables approximates their fair value.

### 14. Provision for Cyclical Maintenance

	<b>2018 Actual \$</b>	<b>2018 Budget (Unaudited) \$</b>	<b>2017 Actual \$</b>
Provision at the Start of the Year	96,000	96,000	84,000
Increase/ (decrease) to the Provision During the Year	12,000	12,000	12,000
Provision at the End of the Year	<b>108,000</b>	<b>108,000</b>	<b>96,000</b>
Cyclical Maintenance - Current	108,000	108,000	-
Cyclical Maintenance - Term	-	-	96,000
	<b>108,000</b>	<b>108,000</b>	<b>96,000</b>

## 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
No Later than One Year	13,190	13,000	12,084
Later than One Year and no Later than Five Years	7,067	7,000	14,651
Later than Five Years	-	-	-
	<u>20,257</u>	<u>20,000</u>	<u>26,735</u>

## 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions	Closing Balances \$
New Classroom Block	<i>completed</i>	1,739			-	1,739
Handrails	<i>completed</i>	-	4,335	4,335	-	-
Breakout Space	<i>completed</i>	-	9,536	9,536	-	-
Water Supply Leak	<i>in progress</i>	-	-	10,552	-	(10,552)
Totals		<u>1,739</u>	<u>13,871</u>	<u>24,423</u>	<u>-</u>	<u>(8,813)</u>

### Represented by:

Funds Held on Behalf of the Ministry of Education  
Funds Due from the Ministry of Education

1,739  
(10,552)

(8,813)

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions	Closing Balances \$
GSE Works Project	<i>completed</i>	27,380	3,120	30,500	-	-
New Classroom Block	<i>in progress</i>	48,217	609,629	656,107	-	1,739
Additional Property Modifications	<i>completed</i>	34,357	35,998	70,355	-	-
Totals		<u>109,954</u>	<u>648,747</u>	<u>756,962</u>	<u>-</u>	<u>1,739</u>

## 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 18. Remuneration

### *Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2018 Actual \$	2017 Actual \$
<i>Board Members</i>		
Remuneration	2,890	3,255
Full-time equivalent members	0.11	0.14
<i>Leadership Team</i>		
Remuneration	309,645	327,057
Full-time equivalent members	2.73	3.00
Total key management personnel remuneration	312,535	330,312
Total full-time equivalent personnel	2.84	3.14

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### *Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	130 - 140
Benefits and Other Emoluments	1 - 10	1 - 10
Termination Benefits	-	-

### *Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
100 - 110	0.00	0.00
	0.00	0.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual	2017 Actual
Total	-	\$12,500
Number of People	-	1

## 20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at **31 December 2018** (Contingent liabilities and assets at **31 December 2017**: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

## 21. Commitments

### (a) Capital Commitments

As at 31 December 2018 the Board has entered into contract agreements for capital works as follows:

(a) A \$13,000 contract for the Water Supply Leak project to be completed in 2019, which will be fully funded by the Ministry of Education via the 5YA. \$12,137 has been spent on the project to date.

(Capital commitments at 31 December 2017: nil)

### (b) Operating Commitments

As at 31 December 2018 the Board has entered into the following

(a) operating lease of computers and iPads;

	2018 Actual \$	2017 Actual \$
No later than One Year	5,297	1,543
Later than One Year and No Later than Five Years	593	279
	<u>5,890</u>	<u>1,822</u>

## 22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Loans and receivables

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	232,294	181,568	174,632
Receivables	130,256	122,000	129,508
Investments - Term Deposits	221,951	205,000	230,441
Total Loans and Receivables	584,501	508,568	534,581

### Financial liabilities measured at amortised cost

Payables	216,142	206,000	205,818
Borrowings - Loans	-	-	-
Finance Leases	20,257	20,000	26,735
Painting Contract Liability	-	-	-
Total Financial Liabilities Measured at Amortised Cost	236,399	226,000	232,553

## 24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.



SILVERSTREAM SCHOOL  
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### **Kiwisport Funding Statement**

Kiwisport is a government funded initiative to support students participation in organised sport. In 2018 the school received total Kiwisport funding of \$6,789.54 (excluding GST). The funding was spent on: swimming instruction and sports equipment.

All students at Silverstream School participated and benefitted from participating in organised sport.

## 2018 Silverstream School Analysis of Variance

### 2018 WRITING TARGET

To increase the number of children achieving at expectation with a particular focus on accelerating the progress of boys and Māori students.

### OUTCOMES

- We have met our target of increasing the number of children achieving At or Above expectation (79.5% at or above in 2018 compared to 73.7% in 2017).
- We have managed to accelerate progress for Boys (73.3% at or above in 2018 compared to 64.7% in 2017) and NZ Māori (74.4% at or above in 2018 compared to 67.6% in 2017).

### Context:

- National Standard data in 2017 for Writing was recorded as 3% Well Below, 23.4% Below, 64.8% At, 8.9% Above. While this is our comparison for now, these comparisons should be considered in the context of the change in assessment tools and the way we make overall teacher judgements on each child (Shift from National Standards OTJs to Curriculum Level OTJs).

### Comparison of key groups:

2018 Curriculum Level Judgments (2017 National Standards OTJs)

	Well Below	Below	At	Above
<b>Boys</b>	4.5% (2.1%)	22.3% (33.2%)	67.2% (60.9%)	6.1%(3.8%)
<b>Girls</b>	2% (3.8%)	12.4% (13.8)	70.1% (68.6%)	15.5% (13.8%)
<b>Māori</b>	4.4% (5.1%)	21.1% (27.3%)	70% (63.6%)	4.4% (4%)
<b>Overall</b>	3.2% (3%)	17.3% (23.4%)	68.7% (64.8%)	10.8% (8.9%)

### Commentary / Analysis:

- NZ Māori has a higher percentage At than the whole school number.
- Year 4 students are an area for concern - This was a cohort that needed significant intervention around social and emotional regulation throughout the year.
- We have more girls achieving Above expectations than boys, and NZ Māori are under represented in the Above expectation category.
- The change to a new assessment tool provided clarity around expectations and kept the focus of our work on Writing programmes.
- Teacher inquiry and staff workshops in the second half of the year enabled us to not only support each other in meeting the needs of our writers, but to be more focused in doing so.

### Next Steps:

#### Our 2019 Achievement Targets in writing are to:

- Accelerate the progress of all students achieving below curriculum level expectations in Writing, with a particular focus on those now in Year 5.
- Increase the proportion of priority learners (Boys and NZ Māori) in the Above expectation category.

Our planned actions towards these are outlined in the 2019 Charter and Annual Plan.

## 2018 MATHEMATICS TARGET

To increase the number of children at or above expectation, with a particular focus on accelerating the progress of girls.

### OUTCOMES

- We have increased the number of students in the At and Above expectation group (77% in 2017 compared with 92.8% Above in 2018).
- Girls have made good shifts in moving from Well Below & Below to At or Above expectation (92.4% at or above in 2018 compared to 62.6% at or above in 2017).

### Context:

- National Standard data in 2017 for Maths was recorded as 3.6% Well Below, 19.4% Below, 59.9% At, 17.1% Above. While this is our comparison for now, these comparisons should be considered in the context of the change in assessment tools and the way we make overall teacher judgements on each child (Shift from National Standards OTJs to Curriculum Level OTJs).

### Comparison of key groups:

2018 Curriculum Level Judgments (2017 National Standards OTJs)

	Well Below	Below	At	Above
<b>Boys</b>	0.4% (1.3%)	6.5% (17.4%)	76.9% (62.1%)	16.2% (17.1%)
<b>Girls</b>	0.4% (5.9%)	7.1% (21.3%)	81.7% (57.7%)	10.7% (15.1%)
<b>Māori</b>	0% (4%)	8.9% (33.3%)	85.6% (50.5)	5.6% (12.1%)
<b>Overall</b>	0.4% (3.6%)	6.8% (19.4%)	79.4% (59.9)	13.4% (17.1)

### Commentary / Analysis:

- We have made good shifts in moving the Below students into At expectation (7.2% below or well below in 2018 compared to 23% below or well below in 2017).
- Year 4s are an area for concern - This was a cohort that needed significant intervention around social and emotional regulation throughout the year.
- We have reduced the size of the gap between NZ Māori and our whole school cohort in terms of At or Above representation, however there is still room to improve the discrepancy in the Above expectation group for NZ Māori.
- Staff feel that the increased emphasis on making learning relevant, meaningful and purposeful is supporting positive learning in Mathematics (integrating Mathematics into real life applications through inquiry learning).
- There is a general feeling that parents feel less confident supporting children in home learning related to mathematics than in areas such as reading and writing.

### Next Steps:

**Our 2019 Achievement Targets in Mathematics are to:**

- Accelerate the progress of all students achieving below curriculum level expectations in Mathematics, with a particular focus on those now in Year 5.
- Increase the proportion of priority learners (Girls and NZ Māori) in the Above expectation category.

Our planned actions towards these are outlined in the 2019 Charter and Annual Plan.



## 2018 READING TARGET

To increase the number of children reading **above** expectations.

### OUTCOME

We have not met our target to increase the number of students reading above (31.2% in 2017 compared with 19.8% in 2018).

#### Context:

- National Standard data in 2017 for Reading was recorded as 2.5% Well Below, 14.8% Below, 51.5% At, 31.2% Above. While this is our comparison for now, these comparisons should be considered in the context of the change in assessment tools and the way we make overall teacher judgements on each child (shift from National Standards OTJs to Curriculum Level OTJs).

#### Comparison of key groups:

2018 Curriculum Level Judgments (2017 National Standards OTJs)

	Well Below	Below	At	Above
<b>Boys</b>	0.8% (1.7%)	7.7% (16.6%)	74.2% (57.4)	17.3% (24.3%)
<b>Girls</b>	0% (3.3%)	4.4% (13%)	73.3% (45.6%)	22.3% (38.1%)
<b>Māori</b>	1.1% (2%)	10% (20.2%)	74.5% (52.5%)	14.4% (25.3%)
<b>Overall</b>	0.4% (2.5%)	6% (14.8%)	73.7% (51.5%)	19.8% (31.2%)

#### Commentary / Analysis:

- Not achieving our target is disappointing. The increase in students achieving 'At' indicates that this could be in part due to altered benchmarks in the move from National Standards to Curriculum Level reporting.
- There are now 93.5% of our students reading at or above expectation (this is an improvement on the 82.7% at or above in 2017).
- There is no significant difference between the key groups, although we will need to closely monitor our NZ Māori students who are below in reading.
- Year 4 is an area for concern - This was a cohort that needed significant intervention around social and emotional regulation throughout the year.
- There has been a more significant shift of NZ Māori students moving from working below expectation to now working at expectation (22.2% below in 2017 compared with 11.1% below in 2018).
- A smaller percentage of NZ Māori and boys are achieving Above expectation compared to the general cohort. We have been looking closely at our contexts for learning to ensure that these are of interest and engaging to boys.
- Anecdotally staff feel that there is less engagement by parents in supporting reading at home than was traditionally the case (families have very busy lifestyles outside of school).

#### Next Steps:

##### Our 2019 Achievement Targets in Reading are to:

- Accelerate the progress of all students achieving below curriculum level expectations in Reading, with a particular focus on those now in Year 5.
- Increase the proportion of priority learners (Boys and NZ Māori) in the Above expectation category.

Our planned actions towards these are outlined in the 2019 Charter and Annual Plan.